

NANDHA ENGINEERING COLLEGE, ERODE – 638 052
(An Autonomous Institution, Affiliated to Anna University Chennai and
Approved by AICTE New Delhi)

DEPARTMENT OF MANAGEMENT STUDIES

NEC/MBA/CIR/PAC-1/2022

Date: 18.06.2022

CIRCULAR

Originator: BoS Chairman (HoD - MBA.)	Circulated to: All faculty members
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Sub: PAC Meeting

The 1st PAC meeting has been scheduled on 23.06.2022 (Thursday).

In this connection, PAC members of the Department of Management Studies Program are requested to attend the meeting and provide their valuable suggestions.

Date & Time of Meeting: 23.06.2022 (3 PM) - Thursday

VENUE: 106 (HOD CABIN)

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Dr. V. MANIMEGALAI
CHAIRMAN, BoS/MBA



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DEPARTMENT OF MANAGEMENT STUDIES

ACADEMIC YEAR 2022 - 2023

MINUTES OF THE PROGRAMME ASSESSMENT COMMITTEE (PAC) MEETING

The 1st PAC meeting was held on 23.06.2022 by 3.00 Pm at HoD Cabin, Block-5.

The Chairman of the PAC, Dr.V.Manimegalai, welcomed the members for the meeting. Then, the items listed below were taken for discussion.

AGENDA	
Item 1.01	Welcome and Introduction of members.
Item 1.02	Roles and responsibilities of the PAC.
Item 1.03	Revision of Department Vision, Mission, PEOs .
Item 1.04	Pitfalls and difficulties in the existing curriculum
Item 1.05	New Regulation and Curriculum (R22)
Item 1.06	Department activity plan for the academic year 2022 – 2023.
Item 1.07	Result Analysis and Attainment of the CO, PO (Target fixed and attained)
Item 1.08	Discussion on Budget requirement and Utilization.
Item 1.09	Annual Report
Item 1.10	Any other matter


The proceedings of PAC started and the minutes of the meeting are recorded as follows:

Item 1.01	Details of members.
Discussion	All the faculty members of the department are nominated as members of PAC with head of the department as chairman.
Item 1.02	Roles and Responsibilities of the PAC.
Discussion	<p>Dr.V.Manimegalai deliberated the roles and responsibilities of the PAC to the members.</p> <ul style="list-style-type: none"> • Monitoring the achievements of Program Outcomes (POs) and proposes necessary changes in curriculum for the attainment of POs. • Assessment data would be gathered, reviewed and reported as per assessment cycle and recommend revisions (if required) for the programme improvement. • Interact with faculty, students, and other stakeholders for the improvement of the POs attainment. • Allotment of department coordinators for various activities. • Track status and report of work assigned to the members and bring out in notice to DAB.
Resolution	Resolved to accept and follow the Roles and responsibilities of the PAC.
Item 1.03	Revision of Department Vision, Mission and PEOs.
Discussion	<ul style="list-style-type: none"> • Discussed to include the term "Centre of Excellence in Management" in vision of the department. • Suggested to include "To produce competent business professionals "in vision of the department. • Discussed to change the mission, such that "to provide a learner centric environment to cater the changing business needs of the society. • Discussed to include the term "to provide quality management education to meet the global needs"
Resolution	Resolved to approve the decision and the place the same in the next DAB and BoS.
Item 1.04	Pitfalls and difficulties in the existing curriculum
Discussion	<ul style="list-style-type: none"> • Members suggested to combine two papers (Principles of management & Organizational Behavior) can be renamed as "Management concepts and Organizational Behavior". • Members suggested to include "Entrepreneurship Development" in semester –I with reference to the Anna university curriculum. • Members suggested to include "Indian Ethos" seminar paper in first semester to improve the students presentation skills and work ethics. • Members suggested to increase the overall credits for MBA Program with reference to AICTE Model curriculum. • Dr.V.Manimegalai suggested to include value added courses in the new curriculum. • Placement coordinator suggested to include employability enhancement courses during 4th semester. • Research Immersion Project paper has been converted as theory of Business Research Methods recommended by previous BOS members and the opinion given by the faculties and Alumni. • Stock trading laboratory courses has been recommended by the faculty and industry experts.
Resolution	Resolved to consider the suggestion of members in the upcoming curriculum.

Item 1.05	New Regulation and Curriculum (R22)																																							
Discussion	<ul style="list-style-type: none"> PAC chairman explained the need for new regulation (R-22) and guidelines for framing curriculum based on AICTE model curriculum BoS coordinator suggested including value added courses in the curriculum. She also explained the benefit of value added courses which would be helpful for the students' career development. PAC members suggested to increase the credit for semester IV and suggested to include the core and employment enhancement course papers. PAC members suggested making provision in the next regulation for considering the full credits earned by the students while giving course exemption in lieu of online courses. 																																							
Resolution	Resolved to include the above suggestion and place before DAB and BoS meeting.																																							
Item 1.06	Department activity plan for the academic year 2022 – 2023.																																							
	Students association in charge presented the activity action plan as listed below.																																							
	<table border="1"> <thead> <tr> <th>S.No</th> <th>Activity</th> <th>Frequency</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Academic Seminars</td> <td>I/Semester</td> </tr> <tr> <td>2.</td> <td>Industrial Seminars</td> <td>I/Semester</td> </tr> <tr> <td>3.</td> <td>Workshop</td> <td>I/Semester</td> </tr> <tr> <td>4.</td> <td>Online Course</td> <td>I/Semester</td> </tr> <tr> <td>5.</td> <td>Intra - department Meet</td> <td>I/Semester</td> </tr> <tr> <td>6.</td> <td>Inter - department Meet</td> <td>I/Semester</td> </tr> <tr> <td>7.</td> <td>Management Meet</td> <td>I/Year</td> </tr> <tr> <td>8.</td> <td>Field Visit</td> <td>I/Semester</td> </tr> <tr> <td>9.</td> <td>Industrial Visit</td> <td>I/Semester</td> </tr> </tbody> </table>								S.No	Activity	Frequency	1.	Academic Seminars	I/Semester	2.	Industrial Seminars	I/Semester	3.	Workshop	I/Semester	4.	Online Course	I/Semester	5.	Intra - department Meet	I/Semester	6.	Inter - department Meet	I/Semester	7.	Management Meet	I/Year	8.	Field Visit	I/Semester	9.	Industrial Visit	I/Semester		
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Resolution	Resolved to approve the list of activities.																																							
Item 1.07	Result Analysis and Attainment of the CO and PO.(Target fixed and attained)																																							
	Exam Cell Coordinator presented the end semester results for the Academic Year 2021-2022 (Odd and Even). Academic Coordinators of batch 2017-2019, Batch 2018-2020 and Batch 2019-2021 presented the PO target and attainment. The PO attainment of PO 2, PO 3, PO 4, PO 5 was found to be below the target. PAC members were informed to analyze the reasons and take remedial measures to improve the attainment of POs.																																							
Discussion	<table border="1"> <thead> <tr> <th>Year</th> <th>Degree</th> <th>Odd/Even Semester</th> <th>Semester</th> <th>No of students who passed in all subjects in that semester</th> <th>No of students enrolled in that semester</th> <th>Pass %</th> <th>Over all %</th> </tr> </thead> <tbody> <tr> <td rowspan="2">2020-2021</td> <td rowspan="2">MBA</td> <td rowspan="2">ODD</td> <td>I</td> <td>28</td> <td>38</td> <td>74</td> <td rowspan="2">71%</td> </tr> <tr> <td>III</td> <td>30</td> <td>44</td> <td>68</td> </tr> <tr> <td rowspan="2">2020-2021</td> <td rowspan="2">MBA</td> <td rowspan="2">EVEN</td> <td>II</td> <td>36</td> <td>37</td> <td>97</td> <td rowspan="2">97%</td> </tr> <tr> <td>IV</td> <td>43</td> <td>44</td> <td>97</td> </tr> </tbody> </table>								Year	Degree	Odd/Even Semester	Semester	No of students who passed in all subjects in that semester	No of students enrolled in that semester	Pass %	Over all %	2020-2021	MBA	ODD	I	28	38	74	71%	III	30	44	68	2020-2021	MBA	EVEN	II	36	37	97	97%	IV	43	44	97
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Resolution	Resolved to record the performance. Attainment fixed for the batch 2021-2023 and 2022-2024 is 70%, PAC Chairman ensure the same.																																							

Item 1.08	Discussion on Budget requirement and Utilization.				
Discussion	Year	Budget Proposed	Budget Approved	Utilisation	Remarks
	2022-2023	73,47,500	-	-	-
	2021-2022	49,25,000	49,25,000	45,82,711	-
Resolution	Resolved to record the budget details				
Item 1.09	Annual Report				
Discussion	Dr.V.Manimegalai presented the annual report of the department for the year 2021-2022 and explain the achievements of student Annual report to the members				
Resolution	Resolved to record the annual report				
Item 1.10	Any Other matter				
Discussion	<ul style="list-style-type: none"> Alumni coordinator Motivated the passed out students to register in the alumni portal Placement coordinator has suggested motivating students for placement training/Internship/preparing for higher studies 				
	Resolution	NIL			

Date: 06.07.22


CHAIRMAN
PAC/ MBA

HEAD OF THE DEPARTMENT
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